

Constitution and Member Services Standing Panel

Item	Report Deadline / Priority	Progress / Comments	Programme of Future Meetings
(1) Review of June 2009 Elections	Completed – June 2009 meeting		29th June 2009
(2) Overview and Scrutiny Review (completion from last meeting of Panel) including Government White Paper on Empowerment	Partially completed at June 2009 meeting	Officers collating list of Council websites for Panel members to refer to and information on Council publicity activities to be circulated to members.	14 th September 2 nd November 11 th January 2010 22 nd March
(3) Planning applications – comments by Parish Councils	Completed – June 2009 meeting	Panel recommended that N Richardson monitor single storey rear extensions until March 2010.	
(4) Member Training Review	November 2009		
(5) Annual Review of Financial Regulations.	November 2009		
(6) Annual Review of Contract Standing Orders	January 2010		
(7) Annual Review of Officer Delegation	March 2010		

(8) Protocol on Civic Events	Awaiting re-draft of guidelines.		
(9) Review of Internal Audit Report - External Partner Organisations -	September 2009		
(10) Local Democracy – Review of Petitions Procedure and Electronic Systems, Duty to promote democracy and consequential changes to operational rules.	To be confirmed.	New item arising from the Panel meeting on 6 April 2009. A proposal has been put forward to a Parliamentary committee regarding electronic procedures. Timing dependant on Government Legislation.	

